

MODEL
INVITATION TO MEDIATE

From,

Date: _____

To,

Sub: Invitation to Mediate

Ref: _____

Dear Sir/Ma'am,

It is in reference to our legal relationship under _____ (details of Contract, if any), whereunder there exist a dispute between us as follows:

_____(Brief description of the Dispute).

As a dispute exist between us, I propose to amicably settle the dispute by referring it to mediation and propose the name of _____, to act mediator between us.

I hereby invite you to come forward for amicable settlement of the dispute within 15 days from date of receipt of this invite.

Signature